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DATE: 14 July 2020

Job Title	:	Accountant: Internal Audit and Risk
Job Grade	:	DL
Reference	:	FIN/15/20
Reports To	:	Financial Leader
Purpose of the Job	:	To provide a full internal audit and Risk function for TRP that will enable protection of assets by ensuring compliance with internal control procedures, King IV, Companies act and other regulations.
Minimum Qualifications and Experience	:	<ul style="list-style-type: none"> • National Diploma in Accounting/Auditing • B Com Accounting and professional qualification will be advantageous • Preference will be given to proven Mining accounting Experience • Any operational financial system experience would be an advantage • Must have advanced computer skills especially in Microsoft Office as well as a known financial operating system
Job Responsibilities	:	<ul style="list-style-type: none"> • Ensures compliance with established internal control procedures by examining records, reports, operating practices, and documentation. • Verifies assets and liabilities by comparing items to documentation. • Appraises adequacy of internal control systems. • Maintains internal control systems by updating and recommending new policies and procedures. • Communicates audit findings by preparing a final report discussing findings with relevant line manager. • Complies with corporate governance requirements by studying existing and new accounting legislation/standards; enforcing adherence to requirements; advising management on needed actions. • Prepares special audit and control reports by collecting, analyzing, and summarizing operating information and trends. • Develop SOP's for Finance • Conduct follow up audits to monitor management interventions • Drive execution of the audit plan • Manage relationships with internal and external auditors • Identify gaps and recommend risk aversion measures to protect company assets • Assist with statutory reporting, follow up outstanding actions and adhoc duties
Selection Procedure	:	Panel Interview
Closing Date	:	27 July 2020
E-Mail Applications	:	recruitment@trp.co.za
Faxed Applications	:	086 696 1603
Telephone Enquiries	:	(013) 230 2634

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Two Rivers offers competitive remuneration packages and conditions of employment will be based on the "Total Package" concept.

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996.

Applicants must be prepared to undergo certain job related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

TRP is an equal opportunity employer and in making the final selection, consideration will be given to applicable legislations as well as the TRP Employment Equity Plan.

PLEASE BE ADVISED THAT ONLY APPLICANTS MEETING THE MINIMUM REQUIREMENTS WILL BE CONSIDERED. IF YOU HAVE NOT BEEN CONTACTED BY THE COMPANY WITHIN **THREE (3) WEEKS AFTER THE CLOSING DATE, PLEASE CONSIDER YOUR APPLICATION TO BE UNSUCCESSFUL.**