



ASSMANG

IRON ORE
KHUMANI MINE

Internal ARM

12 April 2021

MANAGER RISK AND QUALITY CONTROL

PREFERENCE WILL BE GIVEN TO WIM (WOMEN IN MINING) APPLICANTS

Your CV will not be processed if you do not indicate clearly on your application which position you have applied for

QUALIFICATIONS & REQUIREMENTS

Qualifications

- BDegree / BTech Degree (NQF Level 7) in Risk Management / Safety Management / Quality Management (Essential)
- Certificate in Lead Auditor (Health and Safety Standards as subscribe to by the mine) (Essential)
- Supervisory Certificate (NQF level 4 – 150 Credits) or ARM equivalent (Recommended)

Experience

- Minimum of eight (8) years operational SHERQ management experience in a mining environment (Essential)
- Minimum of two (2) years middle management experience (Essential)
- Minimum of one (1) year operational Lead auditor experience (Recommended)
(Total of ten (10) years' experience required, of which some can run concurrent)

Knowledge, Skills & Competencies

- Business acumen / Commercial awareness
 - Strong business acumen to understand impact on business
- Leadership competencies
 - Ensures department's vision, mission, values and strategies are implemented and complied with
 - Knowledge of procedures
 - Change management
 - Teamwork
 - Influence
 - Intellectual curiosity
 - Quality and cost management
 - Decision making
 - Motivation of team members
 - Visible leadership
- Interpersonal relationships and skills
 - Developing constructive and cooperative working relationships with others and maintaining them over time
 - Impacts positively on others and treats people with respect and dignity, based on an understanding of individual diversity
- Results driven
 - Must be flexible and conduct accurate repairs in short space of time
- Influencing and change management skills
 - Ability to influence people across disciplines against their pre-held views
 - Effective change management
- Written communication / report writing skills
 - Ability to generate reports and draft strategy documents (advanced level)
- Company policies and procedures
 - Working knowledge of relevant policies and procedures
- Knowledge of all relevant legislation
 - Mine Health and Safety Act and other applicable legislation

- Strong analytical skills
 - Ability to do root cause analysis and trend analysis
- Auditing skills
 - Lead Auditing certificate and experience on Health and Safety standards
- Computer knowledge:
 - MS Word, Excel and PowerPoint (Basic user)
 - Discipline / department specific software and reporting tools

Other Requirements

- Valid code B / EB driver's licence (Essential)
- Medically fit for duty

KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To identify, manage, control and execute risks management processes and opportunities of all risk, governance, compliance and quality control related activities throughout the operation to pursue the integration, exchange and improvement of the risk and quality profile, which includes but not limited to:
 - Safety and Risk Management (including Enterprise Risk management)
 - Culture and change management
 - Compliance management
 - Integrated management systems
 - SHERQ quality control
 - Visible felt leadership (VFL) management
 - Contractor management
 - Legal appointments and legal register
 - Analysis and reporting
 - Internal and external stakeholder relationship
 - People management
 - SHERQ adherence and compliance in own area of work
 - Work Ethics

Appointment: Remuneration will be based on a competitive all-inclusive flexible package.

Housing: The Company encourages private home ownership, but the allocation thereof is subject to the rules of the Khumani Housing Policy.

The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum standards of fitness to perform work at a Mine. He/she may also undergo a psychometric assessment.

The abovementioned position is **D3** on the Paterson band grading system. The successful candidate that conforms to all said requirements and experience will be appointed on this grading. Should the successful candidate not conform with all said requirements and experience, but is nonetheless regarded as suitable for appointment to the position, he/she will be appointed on a lower more appropriate grading, until successful achievement of required competencies and skills.

Interested applicants are requested to submit their CV's, together with certified copies of qualifications to:

HR Administration Office
Assmang (Pty) Ltd Khumani Mine
Private Bag X503
Kathu 8446 or
Fax to 086-407-0666 for Attention HR Administration or
e-mail to applications@assmang.co.za

Please be advised that short listed candidates will be required to authenticate information provided in CV's

Please make sure your curriculum vitae are in correct PDF or Word format – NO password protected / zipped or download material

Applications close on: 27 April 2021

NB: PLEASE ATTACH RELEVANT CERTIFICATES, QUALIFICATIONS, LICENSES, ETC TO YOUR APPLICATION

Please note that **NO** late applications will be entertained.

If you have not been contacted by the Company within 6 weeks after the closing date, please consider your application to be unsuccessful.

Correspondence will be limited to short listed candidates only.

Assmang (Pty) Ltd Khumani Mine is an equal opportunity employer. Appointment of successful applicants in positions will be done in line with the Employment Equity plan of the mine.

Assmang (Pty) Ltd Khumani Mine reserves the right not to make an appointment.