

# BRMO JOB VACANCY



**ASSMANG**  
MANGANESE

BLACK ROCK MINE OPERATIONS

**top** SOUTH AFRICA  
EMPLOYER 2020  
CERTIFIED EXCELLENCE IN EMPLOYEE CONDITIONS



## SPECIALIST WELLNESS AND LAB TESTING



## INTERNAL & EXTERNAL



**PATERSON GRADING: C3**  
**CLOSING DATE: 30/09/2021**

ASSMANG Pty Ltd requires the services of a **Specialist Wellness and Lab Testing** at their Black Rock Mine Operations situated 80km North-West of Kuruman in the Northern Cape.

### MAIN TASK AND RESPONSIBILITY

To supervise the screening and testing facility staff, perform wellness reporting, laboratory testing functions, COVID-19 testing, contact tracing, DMR reporting, NICD, DOH reporting and MBOD reporting. To conduct all relevant Professional Nurses Functions.

To oversee the screening and testing process and assist in other areas of Wellness Section when required.

### MINIMUM QUALIFICATIONS

*(Essential unless otherwise indicated)*

- Grade 12 / N3 / Higher School Certificate / NQF level 4
- Diploma: Nursing
- Certificate: TB Management (Required)
- Certificate: HIV Management (Required)
- Valid Driver's License Code B
- Professional Status: SA Nursing Council (Registered Nurse)

### EXPERIENCE AND REQUIREMENTS

*(Essential unless otherwise indicated)*

- 3 - 4 Years' Nursing and Wellness programme management experience

### KNOWLEDGE AND SKILLS (Continues)

*(Essential unless otherwise indicated)*

- Computer Literate (Microsoft Office)
- System Skills (JDE, Oracle, SHERQ Systems, CMMS, Electronic Document Management System & IMS\_Information Management Systems)
- Participate in change initiatives and provide feedback on resistance
- Obtain information, check for accuracy and capture data. File documents per procedure.
- Propose ideas or practical improvements relevant to tasks. Participate in improvement initiatives and lead group discussions to solve problems.
- Comply with disciplinary and behavioural rules and procedures.
- Participate in planning process for section. Execute plans within standard.
- Supervise Lab Testing and screening employees.
- Perform wellness reporting.
- Compile DMR, DOH, NICD, COIDA & RMA and MBOD reporting.
- Oversee the screening and testing process.
- Issue quarantine and fitness and examine workers and contractors.
- Conduct workplace inspections and write reports.
- Report occupational diseases and refer employees.
- Perform primary health care such as provision of medicine.
- Conduct occupational health training and medical board case investigations.
- Perform laboratory testing functions, COVID-19 testing contact tracing.
- Train staff on sample collection and use of the lab machinery
- Facilitate Occupational Disease Investigations for all cases (COVID, TB, Asbestosis and Lung Cancer).

### TERMS & CONDITIONS

The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996.

**Remuneration** will be based on a competitive all-inclusive flexible package.

**Interested applicants are requested to submit their CV's with certified copies of qualifications to:**

- External Applicants - Apply via our Career website only: <https://assmang.ci.hr>
- Internal Applicants - [recruitment3@assmang.co.za](mailto:recruitment3@assmang.co.za) / Use designated hand delivery boxes at the mine to apply

Designated groups will receive preference. All females are encouraged to apply.

Please be advised that short listed candidates will be required to authenticate information provided in CV's.

- Late applications will not be entertained.
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 21 days after the closing date, please consider your application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

### POPIA DISCLAIMER:

By submitting your application, you agree:

- To the processing of your personal information and sharing it with third parties for verifications.
- To you exercising of your rights provided for by POPIA.
- To BRMO keeping your personal information confidential.

### FRAUD ALERT:

Black Rock Mine Operations subscribes to ethical recruitment processes and will therefore, never:

- > Ask for money in exchange of an application, medical assessment and interview or to be appointed.
- > Display personal contact details or cell phone number of individual recruiters on the advert as a form of communication or job application.

Please use the email address or designated hand delivery boxes at the mine to apply, as specified above.