



04 January 2022

Assmang (Pty) Ltd Khumani Mine is one of the major Iron Ore producers in South Africa with a well-established overseas market. Khumani Mine is situated approximately 29 km from Kathu next to the N14 in the Southern Kalahari. Khumani Mine invites highly skilled, motivated and dedicated individuals who would like to be part of this exciting mine and who would like to make use of this unique opportunity to grow and develop within the company to apply for the following position:

OCCUPATIONAL MEDICAL PRACTITIONER (1X Position)

PREFERENCE WILL BE GIVEN TO WIM (WOMEN IN MINING) APPLICANTS

Your CV will not be processed if you do not indicate clearly on your application which position you have applied for

QUALIFICATIONS & REQUIREMENTS

Qualifications

- Bachelor's Degree in Medical Science / Medicine and Surgery (Essential)
- Post Graduate Diploma in Occupational Medicine and Health (Essential)

Accreditation and Registration

- Health Professions Council of South-Africa as a Medical Practitioner

Experience

- Minimum of six (6) years operational Primary and Occupational Health Care experience (Essential)
- Minimum five (5) years management experience as a registered HPSA Health Practitioner (Essential)
(Total of 6 years' experience)

Knowledge, Skills & Competencies

- Business acumen
 - Understand impact of wellness on business
- People management
 - Ability to manage a medium size team
- Working with people
 - Shows respect for the views and contributions of other team members
 - Shows empathy
 - Listens, support and cares for others
 - Consults others and shares information and expertise with team
 - Builds team spirit and reconciles conflict
 - Adapts to the team and fits in well
- Results driven
 - Must be flexible and conduct accurate repairs in short space of time
- Leading change
 - Must be leading change in area of expertise / department
- Systems skills
 - Microsoft office
 - Electronic Document Management system
 - Enterprise Resource planning
 - Information Management systems
 - SHERQ systems

- Ability to stay abreast of professional self-development
 - Continuous professional development

Other Requirements

- A valid code B / EB driver's licence
- Legal appointment (MHSA 29 of 1996, section 7.4 and 13 (3)(a))
- Medically fit for duty

KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

- To render a professional health care service to employees which is aligned with set standards and legal requirements;
- To diagnose and treat a variety of diseases /injuries by performing the various duties, which includes but not limited to:
 - Plan, implement, lead and monitor approved changes
 - Business intelligence and trend analysis
 - Functional process optimisation
 - Implement operations effectiveness model and practice
 - Promote and enforce compliance
 - Plan, direct and assess Quality management within function
 - Input into functional planning
 - Micro- and macro-economic awareness
 - Asset and health equipment inspections and maintenance
 - Occupational health care standards
 - Implement cost control systems
 - Internal and external stakeholder relationships
 - Implement and manage people development initiatives
 - People development and identify training gaps
 - People management (functional performance)
 - Workforce planning
 - SHERQ adherence and related compliance
 - Work Ethics

Appointment: Remuneration will be based on a competitive all-inclusive flexible package.

Housing: The company encourages private home ownership, but the allocation thereof is subject to the rules of iKhaya Housing policy

The successful incumbent will be appointed subject to being certified medically fit as per the Mine Health and Safety Act 29/1996 and meeting the requirements of the Company's Code of Practice – Minimum standards of fitness to perform work at a Mine. He/she may also undergo a psychometric assessment.

The abovementioned position is **D3** on the Patterson band grading system. The successful candidate that conforms to all said requirements and experience will be appointed on this grading. Should the successful candidate not conform with all said requirements and experience, but is nonetheless regarded as suitable for appointment to the position, he/she will be appointed on a lower more appropriate grading, until successful achievement of required competencies and skills.

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to:

HR Administration Office, Assmang Limited, Khumani Iron Ore

Private Bag X503

Kathu, 8446 or

Fax to 086 – 407 0666 for Attention HR Administration or

e-mail to applications@assmang.co.za

Your CV will not be processed if you do not indicate clearly on your application for which position you have applied.

Please be advised that short listed candidates will be required to authenticate information provided in CV's.

Applications close on: 20 January 2022

NB: PLEASE ATTACH RELEVANT CERTIFICATES, QUALIFICATIONS, LICENSES, ETC TO YOUR APPLICATION

Please note that **NO** late applications will be entertained.

If you have not been contacted by the Company within 6 weeks after the closing date, please consider your application to be unsuccessful.

Correspondence will be limited to short listed candidates only.

Assmang Limited is an equal opportunity employer. Appointment of successful applicants in positions will be done in line with the Employment Equity plan of the mine.

Assmang Limited reserves the right not to make an appointment.

POPIA DISCLAIMER:

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information for recruitment purposes and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that Khumani Mine will keep the record of your personal information confidential and for the specific purpose it was submitted.

Please Note: In the event that you fail to provide personal data relevant to application process or specific position you applied for or provide inaccurate data, we may not be able to consider and process your application further.