

**ASSISTANT PLANNER
GRADE: CL**

**INTERNAL/EXTERNAL
CLOSING DATE: 16/08/2022**

**REPORTS TO:
PLANNED MAINTENANCE
OFFICER**

PURPOSE OF THE JOB

- To assist the Planned Maintenance Officer with the planned maintenance and asset care management functions and services at Two Rivers Platinum.

MINIMUM QUALIFICATIONS

- Grade 12 or equivalent
- Engineering Certificate/Diploma in planned maintenance

MINIMUM EXPERIENCE

- Experience in ERP/EAMS & CMMS maintenance management system
- 2 years' experience in planned maintenance on equipment in a mining environment

COMPETENCIES & REQUIREMENTS

- Computer literate; MS Projects; will be an added advantage
- Knowledge and experience of Processing Plants & Shutdowns will be an added advantage
- Good communication and written skills in English

JOB RESPONSIBILITIES

- To provide assistance to the Planned Maintenance Officer with the planned maintenance and asset care management information that will:
 - Assist Planned Maintenance Officer to report on overall equipment effectiveness
 - Assist Planned Maintenance Officer to report on their life cycle costs
 - Assist Planned Maintenance Officer to report on their equipment availability and utilization
- Assist the Planned Maintenance Officer to ensure compliance with Health and Safety standards on mine regarding planned maintenance.
- Utilize the planned maintenance module on the ERP system to execute the management functions and services at TRP
- Assist the Planned Maintenance Officer to comply with all planned maintenance and asset care management policies and procedures
- Assist the Planned Maintenance Officer to comply with all annual or bi-annual planned maintenance system audits in their areas of responsibility
- Assist the Planned Maintenance Officer to execute the planned maintenance and asset care management function in their areas of responsibility
- Assist the Planned Maintenance Officer to continuously measure the performance and effectiveness of the planned maintenance personnel in their areas of responsibility

TERMS & CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job-related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

Interested applicants are requested to submit their CV's with certified copies of their Qualifications to:
RecruitmentMer@trp.co.za

Designated groups will receive preference and in making a final selection, consideration will be given to achieving the Mining Charter as well as the TRP Employment Equity Plan.

- Please be advised that:
- Late applications will not be entertained.
 - Only applicants meeting the minimum requirements will be considered.
 - If you have not been contacted within three (3) weeks after the closing date, please consider your application to be unsuccessful.
 - Correspondence will be limited to shortlisted applicants.
 - Two Rivers Platinum reserves the right not to appoint.

POPIA Disclaimer:

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that TRP will keep the record of your personal information confidential.

