

CAREER OPPORTUNITY

African Rainbow Minerals (ARM) is a leading South African diversified mining and minerals company with operations in South Africa and Malaysia. ARM mines and beneficiates iron ore, manganese ore, chrome ore, platinum group metals (PGMs), nickel and coal and has a strategic investment in gold through Harmony Gold Mining Company (Harmony).



LOGISTICS OPERATIONAL SPECIALIST (D-LOWER PATTERSON GRADING)

Purpose of the Job:

- Assist the Logistics Operational Specialist with all its relevant roles and responsibilities as and when required.
- Assist to develop and implement consistent procedures and tactics that support the successful execution of the ARM Ferrous Business plans in conjunction with Transnet and/or AMU relevant service provider.
- Assist to take control as operational co-ordinator for all ARM Ferrous Inland Logistics aspects.

Location:

- Sandton, Johannesburg

Job Requirements:

- Degree and/or Diploma in Logistics related subject.
- At least 10-years logistics operational actual experience which mainly involve Transnet operations.
- Experience in relationship building with freighting, railings, transporting and port (shipping) related environments.
- Knowledge of best practice in ERP Systems & Logistics Operations Planning processes.
- Advanced computer literacy (MS Office packages).
- Good understanding and knowledge of elements that bring railings, shipping and sales together (integration management of different logistics legs).
- Available after hours and during weekends, as and when needed.
- Must be willing to travel extensively at times and as and when required.
- Valid drivers license.

Job Responsibilities:

- Reports generating and consolidation.
- Contract Management.

- Manage stakeholder relations and representation of ARM/Assmang in various forums and meetings.
- Prepare tender/proposal documents for services used in Logistics, analyse and evaluate tender/proposal documents.
- Review new haulier vendor applications and oversee the loading of the vendor into the relevant systems.
- General transport administration (hauliers contracts, rates, insurance certificates, rate adjustment, SLA's, etc).
- Review, develop and maintain policies and procedures relating to logistics.
- Track and report transport benefits/savings monthly in conjunction with the specific ARM/Assmang Operation.
- Assist and participate in operational supply chain optimisation projects.
- Assist to co-ordinate and facilitate the operational logistics of the Assmang Group (Oversee function) from load-out to port, to vessel.
- Assist to facilitate and assist operations in transport issues (on mine/plant).
- Co-ordination and co-operation with Ore & Metal shipping & sales (where applicable) or any other applicable Sales agent.

Personal Attributes:

- Excellent interpersonal, communication and negotiation skills.
- Strong planning, administrative and financial skills with a highly organised approach.
- Ability to work independently, show initiative and demonstrate good judgment.

Closing date: 12 December 2023

- Strategic thinker who can demonstrate leadership abilities.
- Ability to work under pressure.
- Continuous improvement-focus and ability to drive change management with demonstrated understanding and competence in managing performance, development and transformation.

Equity Statement:

Preference will be given to suitably qualified applicants from designated groups in line with the employment equity plan and targets of the organisation.

POPIA Disclaimer

By sending your details to the email address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that ARM will keep the record of your personal information confidential.

Additional Information:

- To apply for this vacancy, please send your CV to the email address below before the closing date.

Email: recruitment@arm.co.za

No late applications will be considered or accepted.

- Correspondence will be limited to short-listed candidates only.
- If you do not hear from the Company within 21 days after the closing of the advert, please consider your application as unsuccessful.



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