

KHUMANI VACANCY

Officer SHERQ

INTERNAL & EXTERNAL

Paterson Grading C5

Khumani Mine invites highly skilled, motivated and dedicated individuals who would like to be part of this exciting mine and who would like to make use of this unique opportunity to grow and develop within the company to apply for the position at our operation which is situated approximately 29 km from Kathu next to the N14 in the Southern Kalahari.

KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

To prevent and minimize accidents, dangerous occurrences and non-conformances in respect of safety, health, environmental, risk and quality standards an to assist Line management with the updating, implementing and maintaining of SHERQ systems and procedures to ensure legal compliance to the MHSa, which includes but not limited to:

- Inspection and investigations
- Risk assessment and control
- Planning , organising and administration
- Analysis and reporting
- Customer service and support
- Legal compliance and audits
- SHERQ compliance and Work ethics

QUALIFICATIONS

(Essential unless otherwise indicated)

- Grade 12
- National Diploma (NQF Level 6) in Safety / Risk Management or equivalent
- Certificate in ISO 9001, 45001 and 14001
- SAMTRAC / COMSOC (1 & 2)
- Competent A certificate in Surface mining (Recommended)
- Blasting certificate in Surface mining / Equivalent MQA qualification (Recommended)
- Certificate in Safety Investigations – RCAT / ICAM (Recommended)
- Artisan trade certificate (Recommended)

OTHER REQUIREMENTS

(Essential unless otherwise indicated)

- **Medically fit**
- Meet required medical fitness standards
- **Driver's license** - Valid Code C1 driver's license

EXPERIENCE

(Essential unless otherwise indicated)

- Minimum of five (5) years operational Safety / SHERQ Officer experience in a mining environment
 - Minimum of one (1) year operational Risk assessment experience in a mining environment
 - Minimum of two (2) years operational Incident investigation experience (Section 11.5 MHSa In relation to Chapter 23 – Incidents and Accidents)
- (Total of 7 years experience required – experiences can run concurrently)**

KNOWLEDGE, SKILLS & COMPETENCIES

- **Computer literacy**
 - Intermediate user of MS Office Suite (Word, Excel, PowerPoint and Outlook)
- **Systems knowledge and skills**
 - JD Edwards, Isometrix, QlikView, Achiever and department specific systems and software
- **Legislation**
- **Planning and Organising**
- **Analytical skills**
- **Report writing and data reporting**
- **Negotiation skills**
- **SHERQ skills and knowledge**
- **Diagnostic skills**
- **Statutory knowledge**
- **Change management**
- **Functional knowledge and skills**
- **Risk assessments and permits to work**

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to:

**HR Administration Office
Assmang (Pty) Ltd
Khumani Iron Ore Mine
Private Bag X503
Kathu 8446**

Attention HR Administration or

e-mail to KHrecruitparsons2@assmang.co.za

TERMS & CONDITIONS

The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996. Remuneration will be based on a competitive all-inclusive flexible package.

Preference will be given to women in mining and designated groups in accordance with the Company's Employment Equity Plan.

Please be advised that short listed candidates will be required to authenticate information provided

- Late applications will not be entertained.
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 6 weeks after the closing date, please consider your
- application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

Advert Published Date: 12 January 2024

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information for recruitment purposes and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that Khumani Mine will keep the record of your personal information confidential and for the specific purpose it was submitted.

Fraud Alert

Khumani mine subscribes to ethical recruitment processes and will therefore, never:

- Request money in exchange for an application, medical assessment, interview or to be appointed.
- Display personal contact details of our recruiters on an advertisement as a form of communication or job application

CLOSING DATE

28/01/2024