

BRMO JOB VACANCY



BLACK ROCK MINE OPERATIONS



SENIOR TRAINING OFFICER ENGINEERING AND METALLURGY



INTERNAL & EXTERNAL

PATERSON GRADING: C5
CLOSING DATE: 01/02/2024

ASSMANG Pty Ltd requires the services of **Senior Training Officer (Engineering)** at their Black Rock Mine Operations situated 80km North-West of Kuruman in the Northern Cape.

MAIN TASK AND RESPONSIBILITY

Accountable for the planning, development and delivery of training interventions in accordance with legislative requirements and standards to ensure a competent workforce. To ensure moderation and assessment interactions take place in accordance with the legislative requirements.

MINIMUM QUALIFICATIONS

(Essential unless otherwise indicated)

- Certificate: Grade 12 (Required).
- National Certificate: Occupationally Directed Education Training and Development Practices level 5 Diploma (Required).
- Bachelor's Degree in Human Resources Development (Alternative).
- Certificate Trade Test (Required).
- Registered Moderator / Assessor with MQA (Required).
- Valid code B/EB driver's license (Required)

EXPERIENCE AND REQUIREMENTS

(Essential unless otherwise indicated)

- 3 Years' experience in Engineering related fields.
- 3 Years' training and assessments experience.

KNOWLEDGE AND SKILLS

- Microsoft Office.
- Assist with the implementation of sub-functional change management to drive transformation and optimisation. Drawing from own experience or vocational knowledge, identify and recommend initiatives aimed at eliminating waste, improved productivity and reduce operating costs within scope.

KNOWLEDGE AND SKILLS (cont.)

- Identify recurring problems and derive creative solutions involving team members. Recognise and reward team member efforts.
- Control and assess Quality Management within scope of work to ensure standard adherences.
- Interpret the approved operational plans. Determine how resources and processes must be utilised / applied to achieve the objectives. Mobilise resources to ensure achievement of production targets and objectives.
- Plan, coordinate and manage training needs, standards and interventions in accordance with legislative, national and industry standards / requirements.
- Liaise with Line Management within a Section to align training with operational requirements.
- Evaluate training material to ensure that the changes in legislation, SOP, COP and related changes are incorporated accordingly.
- Manage, maintain and monitor accuracy and storage of data.
- Assist line managers and employees with general queries and advice on HRD related topics.
- Act as a represent of the Operational Standards Committee, participate and implement training and safety decisions.
- Identify training gaps and needs using a variety of data.
- Ensure adherence to legal requirements in and around the workplaces.
- Compile training catalogue by October of each year for the following year's training.
- Liaise with relevant department and standard generating bodies to understand technology developments and its impact on training needs.
- Ensure compliance to ISO requirements regarding the date and usage of material.
- Conduct inspections on training sections regarding compliance to all legislative requirements.
- Manage and maintain the upkeep of the simulators.

TERMS & CONDITIONS

- The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996.
- **Remuneration** will be based on a competitive all-inclusive flexible package.
- **Employment Equity targets** will be considered when appointing potential candidates.
- **People living with disabilities** are encouraged to apply.

Interested applicants are requested to submit their CV's with certified copies of qualifications.

- Apply via our Career website only: <https://assmang.ci.hr>
- Please be advised that short listed candidates will be required to authenticate information provided in CV's.
- Late applications will not be accepted
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 21 days after the closing date, please consider your application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

POPIA DISCLAIMER:

- By submitting your application, you agree:
- To the processing of your personal information and sharing it with third parties for verifications.
 - To you exercising of your rights provided for by POPIA.
 - To BRMO keeping your personal information confidential.

⚠️ FRAUD ALERT:

Black Rock Mine Operations subscribes to ethical recruitment processes:

- > **Black Rock Mine Operations will never ask for money in exchange of any application, medical assessment, and interview or to be appointed.**
- > **Black Rock Mine Operations will never display personal contact details or cell phone number of individual recruiters on the advert as a form of communication or job application**