

# ADVERTISEMENT

Ref no: MIN/291/24



**MINE MANAGER  
GRADE: EL**

**INTERNAL/ EXTERNAL  
CLOSING DATE: 10/03/2024**

**REPORTS TO:  
BUSINESS LEADER**

## PURPOSE OF THE JOB

- To lead the mining team in the cost-effective optimisation and extraction of the ore body and to ensure compliance to the Mine Health and Safety Act, Minerals Act and its Regulations as a 3.1(a) appointee.

## MINIMUM QUALIFICATIONS

- Grade 12.
- Mine Managers' Certificate of Competency.
- Mining Engineering Degree/Diploma will be advantageous.

## MINIMUM EXPERIENCE

- Minimum of 10 years' experience in underground mining and the management of diverse teams;
- Minimum of 5 years' managerial experience;
- Trackless mining experience would be advantageous.

## COMPETENCIES & REQUIREMENTS

- Computer literate with an understanding of mine planning and scheduling packages;
- Critical Thinking;
- Business Acumen;
- Planning and organising;
- Building networks;
- Effective communication skills;
- Ability to influence;
- Directing and implementing;
- Agility

## JOB RESPONSIBILITIES

- Take all reasonable measures to ensure the health and safety of employees and proper discipline at the Mine;
- Take all reasonable measures to ensure that the provisions of the Mine Health and Safety Act, Minerals Act and its Regulations (as may be amended from time to time) are implemented and adhered to at the Mine;
- Ensure and maintain a healthy and safe working environment for all employees and contractors;
- Ensure an adequate supply of health and safety equipment and facilities;
- Initiate, prepare and implement codes of practice relating to health and safety;
- Maintain an effective risk identification and management system;
- Ensure the effective maintenance and hazard identification and medical monitoring records;
- Prepare and/or review the Health and Safety Policy of the Mine;
- Management and coordination of the total allocated Production Area;
- Manage the day to day operation of the mine;
- Ensure that the work performed is in accordance with the prescribed training;
- Ensure that the person performing the work has the required authority
- Manage the Tactical Plan (< 1 year)
- Manage the Strategic Plan (2-5 years)
- Capital project budgeting and coordination, including contract formulation;
- Compile and control the mining budget;
- Compile monthly, quarterly and annual mining reports for the operation.

## TERMS & CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job-related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

Interested applicants are requested to submit their CV's with certified copies of their Qualifications to:

[recruitmentND@trp.co.za](mailto:recruitmentND@trp.co.za)

Designated groups will receive preference and in making a final selection, consideration will be given to achieving the Mining Charter as well as the TRP Employment Equity Plan.

Please be advised that:

- Late applications will not be entertained.
- Only applicants meeting the minimum requirements will be considered.
- If you have not been contacted within three (3) weeks after the closing date, please consider your application to be unsuccessful.
- Correspondence will be limited to shortlisted

### POPIA Disclaimer:

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that TRP will keep the record of your personal information confidential.

