

Career Opportunity Internal Only

Bokoni Platinum Mines is an ARM owned mining operation situated on the eastern limb of the Bushveld Complex. This operation is planned to produce circa 400,000 oz per annum. Its project plan includes the construction of new decline shafts with combined capacity of 240,000 tons per month, a new concentrator plant, tailings storage facility and associated surface and underground infrastructure.

Applications are invited from suitably qualified and experienced persons for the position of **HOD SHREQ**. The position will be based at Bokoni Platinum Mines at Atok (Fetakgomo Tubatse Local Municipality, Sekhukhune District Municipality in Limpopo).

HOD SHREQ (Safety; Health; Risk; Environment & Quality) EL

Purpose of the Job:

Management of all operational activities of Safety, Health, Risk, Environment and Quality Department; Deliver quality work output in the day-to-day work activities, within the given boundaries of relevant legislation, policies, procedures and management instructions; Lead Chief Safety Officers under your control.

<p>Job Requirements:</p>	<ul style="list-style-type: none"> • Degree in Risk Management/Safety Management/Environment/Quality Management or Equivalent. • Recognized safety qualifications (COMSOC or SAMTRAC etc). • Accident investigation qualification (RCAT or SCAT). • Recognized Auditor`s qualification relating to Safety Management systems would be advantageous. • Post Graduate Qualification in Management is an added advantage. • 5-8 years` experience in mining with at least 2 years in a management role. • Knowledge of Mine Health and Safety Act and Regulations and other Safety and Health related legislation. • Computer literate including MS Office programmes. • Physical Fitness Certificate. • Valid driver`s licence (Code 08).
<p>Job Responsibilities (will include the following but not limited to):</p>	<ul style="list-style-type: none"> • Ensure all legal requirements are complied with relating to the functions of Safety, Health, Risk, Environment and Quality. • Ensure that operations Risk strategy meets strategic business objectives. • Ensure accuracy of SHREQ information system. • Review and approve data integrity on the systems prior to reporting periods. • Ensure compilation and submission of all daily, weekly, monthly, quarterly and annual reports to Line and Senior Management, Corporate Office, DMR and other external agencies within defined deadlines. • Management of injury statistics and reporting to DMRE as required in terms of the MHSA and Regulations. • Manage accidents investigation and dangerous occurrences and introduce corrective and preventive actions to prevent future occurrences. • Form part of the investigation team who will conduct investigation into accidents or near misses. • Ensure that all COP`s and SOP`s are reviewed and approved within scope of provided guidelines. • Coordinate safety related internal and external audits. • Provide Management with reports on findings following all investigations and audits conducted.

	<ul style="list-style-type: none"> • Ensure effective communication of all SHREQ related activities or outcomes. • Liaise with internal and external parties to ensure effectiveness of the Safety, Health, Risk Environment and Quality function and with the view to maintain a thorough trust relationship with same. • Review and approve all operational procedures as control mechanisms to identified risks. • Maintain integrated Systems ISO 45000 accreditation. • Chair the monthly Risk meetings to collate risk and process related issues and escalate to the relevant stakeholder when and where required. • Effective budgetary management and cost control. • Ensure Training and development of direct team.
Personal Attributes:	<ul style="list-style-type: none"> • Planning and organizing. • Excellent communication and interpersonal skills. • Ability to work under pressure. • People management skills at all levels. • Problem solving. • Result Focused.

Interested applicants are invited to submit their CVs by no later than 12th April 2024. Email: info@ferreirasearch.co.za with subject title HOD SHREQ as reference along with the following attachments:

- Comprehensive updated CV
- Certified ID copy
- Certified copies of all qualifications

Equity Statement:	Preference will be given to suitably qualified local community applicants from designated groups in line with the Employment Equity Plan and/or Compliance Targets of the Organisation.
POPIA Disclaimer:	<p>By sending your CV to the email address on this advertisement you agree to:</p> <ul style="list-style-type: none"> • The processing of your personal information and sharing it with third parties for verifications. • The exercising of your rights provided for by POPIA. • To acknowledge that Bokoni Platinum Mines will keep the record of your personal information confidential.