

BRMO JOB VACANCY



ASSMANG
MANGANESE

BLACK ROCK MINE OPERATIONS



SOUTH AFRICA
2024

CERTIFIED EXCELLENCE IN EMPLOYEE CONDITIONS



SUPERINTENDENT WAREHOUSE

ASSMANG Pty Ltd requires the services of **Superintendent Warehouse** at their Black Rock Mine Operations situated 80km North-West of Kuruman in the Northern Cape.

MAIN TASK AND RESPONSIBILITY

Total stores management to ensure a smooth and continuous material supply to the production lines.

MINIMUM QUALIFICATIONS

Essential unless otherwise indicated)

- Certificate: Grade 12 (Required)
- Bachelor of Commerce: Supply Chain Management or relevant degree (Required)
- Valid code B/EB driver's license (Required)

EXPERIENCE AND REQUIREMENTS

Essential unless otherwise indicated)

- 8 Years' Procurement and stores management in a mining / technical environment
- 5 Years' Supervisory experience

KNOWLEDGE AND SKILLS

- Microsoft Office
- Plan, implement, control and monitor approved changes to area of responsibility to respond to changes in the industry, legislation, and other related matters including transformation and optimisation.
- Assist with workplace readiness assessment.
- Obtain, check and refine information. Collate and submit reports. Run data exception reports and take corrective action. Conduct document control spot-checks.



INTERNAL & EXTERNAL

KNOWLEDGE AND SKILLS (Continues)

- Identify recurring problems and derive creative solutions involving team members. Recognise and reward team member efforts.
- Implement compliance requirements. Communicate compliance changes.
- Plan, direct and assess Quality Management within sub-function and recommend remedial actions where necessary to ensure adherence to TQM principles.
- Provide input into functional planning. Interpret functional plan and develop sub-functional plans.
- Ensure operational plan is implemented.
- Manage the efficient and effective utilisation of resources.
- Optimise systems and processes continuously to ensure production efficiency targets and operational plans are met.
- Optimise the core operational internal processes and internal supply chain and resolve operational conflicts.
- Manage Inventory and stock control and oversee stock count accuracy.
- Ensure that stores infrastructure and resourcing is adequate to meet changing customer requirements and needs.
- Develop, implement and improve policies and procedures for stores management and submit to line manager for approval.
- Plan, implement, maintain and improve stores infrastructure to ensure all internal store, stock and customer requirements are met.
- Develop and maintain materials management systems and procedures for stores to ensure effective store operation.
- Ensure access control processes are in place and optimum utilization of Barcoding System
- Manage performance of stores across locations to ensure objectives are achieved. Optimise stock value in a cost effective manner and simultaneously prevent stock outs to meet business and customer needs.
- Innovate and / or enhance existing stores systems and introduce best stores practices to drive optimisation.

PATERSON GRADING: D2
CLOSING DATE: 20 June 2024

TERMS & CONDITIONS

- The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996.
- **Remuneration** will be based on a competitive all-inclusive flexible package.
- **Employment Equity targets** will be considered when appointing potential candidates.
- **People living with disabilities** are encouraged to apply

Interested applicants are requested to submit their CV's with certified copies of qualifications.

- Apply via our Career website only: <https://assmang.ci.hr>

- Please be advised that short listed candidates will be required to authenticate information provided in CV's.
- Late applications will not be accepted
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 21 days after the closing date, please consider your application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

POPIA DISCLAIMER:

By submitting your application, you agree:

- To the processing of your personal information and sharing it with third parties for verifications.
- To you exercising of your rights provided for by POPIA.
- To BRMO keeping your personal information confidential.

⚠️ FRAUD ALERT:

Black Rock Mine Operations subscribes to ethical recruitment processes:

- > **Black Rock Mine Operations will never ask for money in exchange of any application, medical assessment, and interview or to be appointed.**
- > **Black Rock Mine Operations will never display personal contact details or cell phone number of individual recruiters on the advert as a form of communication or job application**