

## Career Opportunity Internal & External Advert

**Bokoni Platinum Mines** is an ARM owned mining operation situated on the eastern limb of the Bushveld Complex. This operation is planned to produce circa 400,000 oz per annum. Its project plan includes the construction of new decline shafts with combined capacity of 240,000 tons per month, a new concentrator plant, tailings storage facility and associated surface and underground infrastructure.

Applications are invited from suitably qualified and experienced persons for the position of **Protection Services Manager**. The position will be based at Bokoni Platinum Mines at Atok (Fetakgomo Tubatse Local Municipality, Sekhukhune District Municipality in Limpopo).

### Protection Services Manager (DU)

#### Purpose of the Job:

The role needs to initiate appropriate strategies, policies and systems within the Business Unit to minimize risk relating to the security of employees and assets

<p><b>Job Requirements:</b></p>	<ul style="list-style-type: none"> <li>• Relevant Degree related to Protection Services</li> <li>• Registered with PSIRA. (A-Grade)</li> <li>• Minimum 5 years in security management experience in a mining related environment</li> <li>• Firearm certified</li> <li>• Basic knowledge of Human Rights principles</li> <li>• Experienced in crime investigation and protection best practices</li> <li>• Competent in functional systems used in the organisation</li> <li>• Project management skills</li> <li>• Valid drivers license Code 8</li> </ul>
<p><b>Job Responsibilities</b> (will include the following but not limited to):</p>	<ul style="list-style-type: none"> <li>• Direct co-coordinated work and plans for the Protection Services Department through effective liaison with Business Unit.</li> <li>• Planning for Protection Services Department in the Business Unit.</li> <li>• Continuously liaise with the Business Unit Leader on business strategy and policies and day to day developments.</li> <li>• Monitoring security indicators and trends in the organization and identifying optimization proposals.</li> <li>• Ensure that Protection Services Department has the necessary resources.</li> <li>• Monitoring and advising on Protection Services Department tools, techniques and methodologies to support business initiative.</li> <li>• Develop contingency plans to ensure that the Business Unit is protected from risk.</li> <li>• Identify security technologies and approaches that would be effective for the Business Unit</li> <li>• Identify best practices applicable to the role through benchmarking other organisations.</li> <li>• Identify and manage investigations requiring expert advisors.</li> <li>• Interpret the impact of changes to relevant legislation.</li> <li>• Effectively co-ordinate investigation leading to convictions.</li> <li>• Monitor and build relationships with the community and local law enforcement agencies.</li> <li>• Implement and manage information gathering systems within the Business Unit to support management decision making for the protection of assets and employees.</li> <li>• Verify gathered information for its reliability and validity.</li> <li>• Advise management on effective security risk management approaches.</li> </ul>

	<ul style="list-style-type: none"> <li>• Liaise effectively with support in the Protection Services Department structure to ensure that management is aware of Regional or National issues that could impact on the security risk of the Business Unit.</li> <li>• Design and implement security policies and procedures required by the Business Unit which are aligned to Group Policy.</li> <li>• Manage financial budgeting and planning processes to organizations. guidelines for the Protection Services Department.</li> <li>• Ensure security and accuracy of systems and information.</li> <li>• Prepare ad-hoc reports for management or other stakeholders.</li> <li>• Manage the security profiling and screening of employees to agreed policies.</li> <li>• Ensure effective access controls.</li> <li>• Ensure that the appropriate systems and controls are in place to manage resources, assets and ensure good corporate governance.</li> </ul>
<p><b>Personal Attributes:</b></p>	<ul style="list-style-type: none"> <li>• Community stakeholder engagement orientated</li> <li>• Initiative</li> <li>• Results orientation</li> <li>• Self-management</li> <li>• Problem solving and decision making</li> <li>• Information Management</li> <li>• Judgement</li> <li>• Good Communication</li> </ul>

**Interested applicants are invited to submit their CVs by no later than 25 July 2024. Email: [Bokoni.Recruitment@bokoniplatinum.co.za](mailto:Bokoni.Recruitment@bokoniplatinum.co.za) with subject title Protection Services Manager as reference along with the following attachments:**

- Comprehensive updated CV
- Certified ID copies
- Certified copies of all qualifications

<p><b>Equity Statement:</b></p>	<p>Preference will be given to suitably qualified Applicants from designated groups in line with the Employment Equity Plan and/or Compliance Targets of the Organisation.</p>
<p><b>POPIA Disclaimer</b></p>	<p><b>By sending your CV to the email address on this advertisement you agree to:</b></p> <ul style="list-style-type: none"> <li>• The processing of your personal information and sharing it with third parties for verifications.</li> <li>• The exercising of your rights provided for by POPIA.</li> <li>• To acknowledge that Bokoni Platinum Mine will keep the record of your personal information confidential.</li> </ul>