



HUMAN RESOURCES DEVELOPMENT LEADER – D UPPER INTERNAL/EXTERNAL



Applications are invited from suitably qualified and experienced persons for the position of Human Resources Development Leader at Modikwa Platinum Mine. The incumbent will report to the Business Area Leader Human Resources.

REQUIREMENTS

- Relevant HR/HRD Degree or NQF 6 EDTP Qualification
- Registered assessor and moderator with the relevant SETA will be an advantage
- At least 7 years post qualification experience in Human Resources Development of which 3 years to be at line management level
- Two years of management/HRD Co-ordinator experience in a mining environment will be an advantage
- Experience working in a production environment on a mining operation will be an advantage
- Thorough knowledge and understanding of the following legislation:
 - Skills Development Act
 - Employment Equity Act
 - Labour Relations Act
 - Mine Health and Safety Act
 - Occupational Health and Safety Act
- Advanced Computer literacy
 - MS Office Package
 - SAP
- Valid Certificate of Fitness (Red Ticket)
- Valid Code 08 driver's license

PACKAGE

The package will be in accordance with the Modikwa package schedules.

APPLICATIONS

Interested applicants are requested to submit their CV's with certified copies of qualifications to:

Email: Modikwacentralrecruit@angloamerican.com

TECHNICAL WORK RESPONSIBILITIES

- Ensure compliance with regard HRD processes
- Ensure development, drive and implementation of relevant and appropriate HRD systems and procedures
- Ensure all legal compliance with regard to training matters
- Ensure compliance with the NQF standards
- Ensure appropriate project management processes are adhered to
- Ensure efficient budget control and policy compliance
- Ensure SHE compliance
- Audits and corrective processes
- Responsible for relevant benchmarking with regard to training processes and systems
- Responsible for HR/ER functions in his/her section of responsibility
- Must ensure that mentorship and development processes are driven at Company level
- Responsible for the quality assurance of the HRD function
- Responsible for the development and roll-out of appropriate HRD strategies, plans and schedules
- Stakeholder relationship management

WORK DESCRIPTION

The Human Resources Development Leader is responsible for managing the Human Resource Development Department by optimising HRD processes, HRD systems and procedures, legislative compliance and project management. The incumbent is responsible for the delivery of an efficient and effective consultancy service to employees and role players by providing expert advise on Human Resource Development issues.

CLOSING DATE

The closing date for all applications is 26 January 2025.

TERMS AND CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job related assessments, if required as part of the selection process.

Please note that proof of educational qualifications (certified copies) should be attached to the applications. Application without these attachments will not be taken into consideration for this position. In the event that you do not hear from the Company within a period of 21 days after the closing date, your application shall be deemed to be unsuccessful. Correspondence will only be limited to shortlisted candidates.

EQUITY STATEMENT

Preference will be given to suitably qualified applicants from designated groups in line with the Employment Equity Plan and targets of the organisation. **First preference will be given to women.**

POPIA DISCLAIMER:

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information for recruitment purposes and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that Modikwa will keep the record of your personal information confidential and for the specific purpose it was submitted.

Please Note: In the event that you fail to provide personal data relevant to application process or specific position you applied for, we may not be able to consider and process your application further.

