# CAREER OPPORTUNITY Two Rivers Platinum Mine is a joint venture between African Rainbow Minerals (ARM) (54%) and Impala Platinum (46%) and is managed by ARM. The operation is situated on the farm Dwarsrivier on the southern part of the eastern limb of the Bushveld Complex some 35 kilometres south-west of Burgersfort in Limpopo, South Africa. db EXCELLENCE

# **Control Room Assistant** (GRADE: B5) Reference no: ENG/312/25 (Internal/ External)

# **PURPOSE OF THE JOB**

To support, assist, deliver quality work output within the shaft control room operation activities, adhering to the relevant policies, procedures and legislation.

#### **REPORTS TO**

Instrument Technician

# MINIMUM QUALIFICATIONS

- Grade 12(maths & science) or equivalent (MUST).
- Trade test advantageous/ engineering qualifications advantageous
- Solid Knowledge for booking asserts on MS Office applications, SAP, Delta, ON-KEY(PRAGMA).
- Must be Computer literate

# MINIMUM EXPERIENCE

- 1-2 years' experience in a control room and / or control room operations background. (MUST)
- Must be willing to work CONOPS
- SCADA proficiency
- Emergency preparedness knowledge
- Accuracy in Reporting
- Excellent communication and interpersonal skills
- Report writing skills
- Punctuality
- Support operation control within TRP.
- Willing to learn
- Prepared to act

# **JOB RESPONSIBILITIES**

- To assist the Control Room Operator in general duties
- Adherence to safe work procedures and compliance with company standards
- Continuously monitor the SCADA system for deviations
- Assisting the Control Room Operator in answering and recording phone calls
- Assisting the Control Room Operator in communicating with engineering & mining personnel on the radio system
- Effectively coordinate and communicate all underground and surface ore flow.
- Ensure accurate operations reports.
- Effectively coordinate and communicate all break downs.
- Effectively coordinate and communicate all accidents and incidents.
- Effectively coordinate the TRP key control procedure.
- Ensure that the booking off/on of the equipment breakdowns/downtime on Delta including handover is done accordingly.
- Enforce all relevant Procedures in the area of responsibility.
- Support all shafts control room operations within TRP.
- Assumes acting responsibility of their senior control room operators as when need arises.



# **TERMS & CONDITIONS**

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job-related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

### **EQUITY STATEMENT**

Designated groups will receive preference and in making a final selection, consideration will be given to achieving the Mining Charter as well as the TRP Employment Equity Plan.

# POPIA DISCLAIMER

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that TRP will keep the record of your personal information confidential.

#### ADDITIONAL INFORMATION

Interested applicants are requested to submit their CV's with certified copies of their Qualifications to: recruitmentMD@trp.co.za Please be advised that:

- Late applications will not be entertained.
- Only applicants meeting the minimum requirements will be considered.
- If you have not been contacted within three (3) weeks after the closing date. please consider your application to be unsuccessful.
- Correspondence will be limited to shortlisted applicants.
- Two Rivers Platinum reserves the right not to appoint.

Closing date: 03 March 2025

Our vision: Safe, Sustainable and Profitable Platinum

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◆Ask for money in exchange for any application, medical assessment, and interview or to be appointed.

◆Display personal contact details or cell phone numbers of individual recruiters on the advert as a form of communication or job application.

