# CAREER OPPORTUNITY Two Rivers Platinum Mine is a joint venture between African Rainbow Minerals (ARM) (54%) and Impala Platinum (46%) and is managed by ARM. The operation is situated on the farm Dwarsrivier on the southern part of the eastern limb of the Bushveld Complex some 35 kilometres south-west of Burgersfort in Limpopo, South Africa.

# HRD FACILITATOR:SKILLED INDUCTION (GRADE: CL) Reference no: HR/128/25 (Internal/External)

#### **PURPOSE OF THE JOB**

To support the HRD Department and ensure that the area of responsibility has competent workers by providing training and assessments.

# **REPORTS TO**

HRD Coordinator

#### MINIMUM QUALIFICATIONS

- Grade 12
- Registered Assessor's Certificate
- ETD/HRD Qualification/ Certificate L4
- Blasting or Trade Certificate

#### MINIMUM EXPERIENCE

 Minimum of five (5) years' training experience in a mining environment;
 Experience in designing and administrating computer learning skills will be advantageous

## **COMPETENCIES & REQUIREMENTS**

- Good communication and interpersonal skills
- Ethical and honest
- High performer and Safety & Health orientated
- Advanced MS Office skills
- · Good problem- solving skills

#### JOB RESPONSIBILITIES

- Conducts facilitation regarding specific needs for surface & underground mining operations;
- Ensure compliance with the Mine Health and Safety Act and Regulations, as well as Two Rivers Standard Operating Procedures and Codes of Practice;
- Design/Develop/Revise learning materials, assessment tools and facilitation aids;
- Incorporate the OEM specifications into TRP learning material & electronic computer-based training system;
- Facilitate piloting of new HRD projects;
- Maintenance of electronic HRD databases;
- Supervise and manage skilled induction learners;
- Compiling of HRD compliance reports



## TERMS & CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job-related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

#### **EQUITY STATEMENT**

Designated groups will receive preference and in making a final selection, consideration will be given to achieving the Mining Charter as well as the TRP Employment Equity Plan.

#### POPIA DISCLAIMER

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that TRP will keep the record of your personal information confidential.

#### ADDITIONAL INFORMATION

Interested applicants are requested to submit their CV's with certified copies of their Qualifications to: recruitmentMD@trp.co.za Please be advised that:

- Late applications will not be entertained.
- Only applicants meeting the minimum requirements will be considered.
- If you have not been contacted within three (3) weeks after the closing date, please consider your application to be unsuccessful.
- Correspondence will be limited to shortlisted applicants.
- Two Rivers Platinum reserves the right not to appoint.

Closing date: 26 March 2025

Our vision: Safe, Sustainable and Profitable Platinum

Visit our website on: www.trp.co.za

Follow us on LinkedIn: https://www.linkedin.com/company/two-rivers-platinum-min





TRP subscribes to ethical recruitment processes. We will never:

◆Ask for money in exchange for any application, medical assessment, and interview or to be appointed.

◆Display personal contact details or cell phone numbers of individual recruiters on the advert as a form of communication or job application.

