

PLANNED MAINTENANCE OFFICER – C5

INTERNAL/EXTERNAL

Applications are invited from suitably qualified and experienced persons for the position of Planned Maintenance Officer at Modikwa Platinum Mine North Shaft business unit. The incumbent will report to the Senior Planned Maintenance Officer.

REQUIREMENTS

- Grade 12 Numeracy and Literacy at NQF level 4
- N3 technical qualification
- Qualified artisan
- At least 3 years experience as an artisan
- At least 1 year experience as a planner (Advantageous)
- Computer literate: MS Office Package, including MS Projects
- SAP – PM module (Advantageous)

DUTIES AND RESPONSIBILITIES

- Quality assurance of the work in area of responsibility
- Coaching, motivating and supervising of the team
- Co-ordinate the maintenance management activities through planning, organizing and scheduling
- Compliance to legal requirements
- Integrity of data
- Reporting and completion of reports
- Auditing of area of responsibility
- Dealing with audit findings
- Co-ordination of procurement process
- Codification of materials / equipment
- Analysis of data and dealing with findings
- Budget control
- Maintenance of asset register
- Management of technical library

WORK DESCRIPTION

The Planned Maintenance Officer is responsible for the effective day to day functioning of the computerized maintenance system and the maintenance management system of the Business Unit. The incumbent reports to the Senior Planned Maintenance Officer, and is also responsible for the motivation and development of personnel within the area of responsibility.

PACKAGE

The package will be in accordance with the Modikwa package schedules.

APPLICATIONS

Interested applicants are requested to submit their CV's with certified copies of qualifications to:

Email: hope.mbuyane@angloamerican.com

CLOSING DATE

The closing date for all applications is 25 April 2025.

TERMS AND CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job related assessments, if required as part of the selection process.

Please note that proof of educational qualifications (certified copies) should be attached to the applications. Application without these attachments will not be taken into consideration for this position. In the event that you do not hear from the Company within a period of 21 days after the closing date, your application shall be deemed to be unsuccessful. Correspondence will only be limited to shortlisted candidates.

EQUITY STATEMENT

Preference will be given to suitably qualified applicants from designated groups in line with the Employment Equity Plan and targets of the organisation. **First preference will be given to women.**

POPIA DISCLAIMER:

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information for recruitment purposes and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that Modikwa will keep the record of your personal information confidential and for the specific purpose it was submitted.

Please Note: In the event that you fail to provide personal data relevant to application process or specific position you applied for, we may not be able to consider and process your application further.