

Quality Controller Stores

INTERNAL & EXTERNAL

Paterson Grading C3

Khumani Mine invites highly skilled, motivated and dedicated individuals who would like to be part of this exciting mine and who would like to make use of this unique opportunity to grow and develop within the company to apply for the position at our operation which is situated approximately 29 km from Kathu next to the N14 in the Southern Kalahari.

CLOSING DATE

27/04/2025

KEY PERFORMANCE AREAS INCLUDE BUT ARE NOT LIMITED TO:

To manage quality of items purchased according to specifications and standards, to ensure correct specifications of stock items and to address audit requirements and maintenance of stock items, which includes but not limited to:

- Inspection of critical spares received
- Technical assistance for procurement
- Supplier evaluation
- Compiling of service level agreements
- Cataloguing of stock items
- Maintenance management
- Technical assistance for category managers
- SHERQ adherence and compliance in own area of work
- Work Ethics

QUALIFICATIONS

(Essential unless otherwise indicated)

- Grade 12
- Trade test with a minimum of N4 Engineering Certificate

EXPERIENCE

(Essential unless otherwise indicated)

- Minimum of five (5) years operational quality control experience in a Supply Chain environment
- Minimum of two (2) years operational artisan experience
(Recommended)

KNOWLEDGE, SKILLS & COMPETENCIES

- **Computer knowledge**
 - Basic user of MS Office Suite, JD Edwards or equivalent
- **Company policies and procedures**
 - Working knowledge of all relevant policies and procedures
- **Communication skills**
 - Communicate with internal and external customers
 - Writes in a clear and concise manner, using appropriate grammar, style and language for the reader
 - Bilingual (English and Afrikaans)
- **Quality orientation**
 - Shows awareness of goals and standards
 - Follows through to ensure that quality and productivity standards are met
- **Customer relations**
 - Ability to build and maintain relationships with internal and external customers
- **Technical knowledge**
- **Administration**
- **Planning and organizing**
- **Commercial awareness**

OTHER REQUIREMENTS

(Essential unless otherwise indicated)

- **Medically fit**
 - Meet required medical fitness standards
- **Driver's license**
 - Valid Code B/EB driver's license

Interested applicants are requested to submit their CV's, together with certified copies of qualifications, to:

HR Administration Office
Assmang (Pty) Ltd
Khumani Iron Ore Mine
Private Bag X503
Kathu 8446
Attention HR Administration or
e-mail to KHrecruitparsons2@assmang.co.za

TERMS & CONDITIONS

The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996. Remuneration will be based on a competitive all-inclusive flexible package.

Preference will be given to women in mining and designated groups in accordance with the Company's Employment Equity Plan.

Please be advised that short listed candidates will be required to authenticate information provided

- Late applications will not be entertained.
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 6 weeks after the closing date, please consider your
- application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

Advert Published Date: 11 April 2025

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information for recruitment purposes and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that Khumani Mine will keep the record of your personal information confidential and for the specific purpose it was submitted.

Fraud Alert

Khumani mine subscribes to ethical recruitment processes and will therefore, never:

- Request money in exchange for an application, medical assessment, interview or to be appointed.
- Display personal contact details of our recruiters on an advertisement as a form of communication or job application