

BRMO JOB VACANCY



MINE ACCOUNTANT



INTERNAL & EXTERNAL

PATERSON GRADING: D1
CLOSING DATE: 10/07/2025

ASSMANG Pty Ltd requires the services of **Mine an Accountant** at their Black Rock Mine Operations situated 80km North-West of Kuruman in the Northern Cape.

MAIN TASK AND RESPONSIBILITY

Provide and interpret management accounting information and reporting. Compile business plan. Monitor and control of operational budgets. Ad-hoc interrogation of costing information. Investigate and define cost saving initiatives. Develop incentive models to perform incentive calculation and calculate final payment. Compile weekly/monthly reports. Develop reporting models to assist management decision making. Compile capital reports and control capital expenditure and budgets. Manage and maintain fixed asset register.

MINIMUM QUALIFICATIONS

Essential unless otherwise indicated)

- Certificate: Grade 12 (Required)
- Bachelor of Commerce Accounting or Related Relevant Qualification in this field.
- NQF Level 7 (Required)

EXPERIENCE AND REQUIREMENTS

Essential unless otherwise indicated)

- 5 Years' Accounting experience

KNOWLEDGE AND SKILLS

Essential unless otherwise indicated)

- Computer Literate (Microsoft Office)
- Ensure to develop incentive models to perform incentive calculation and calculate final payment.
- Ensure to manage and maintain integrity of fixed asset register.
- Assist with preparation of business plans to ensure budgets within Exco financial targets. Assist with capital and cash flow forecasting.
- Assist to compile a capital application and track authorization. Monitor capital expenditure against business plan and report on variances. Assist with forecasts of probable expenditure and advice on vote changes.
- Support and participate in sub-functional change management to drive transformation and optimisation.
- Drawing from own experience or vocational knowledge, identify and recommend initiatives aimed at eliminating waste, improved productivity and reduce operating costs within scope.
- Monitor and measure monthly / quarterly / annual actual vs. budget within element and process cost and produce variance analysis and interpretations.
- Develop reporting models to assist management decision making.
- Obtain, check and refine information. Collate and submit reports. Run data exception reports and take corrective action. Conduct document control spot-checks.
- Identify recurring problems and derive creative solutions involving team members or using own vocational knowledge and experience to deliver on cost saving initiatives.
- Provide input into sub-functional planning. Plan team activities.
- Ensure operational plan is implemented.
- Implement compliance requirements. Communicate compliance changes.

TERMS & CONDITIONS

- The candidate will be appointed on the condition of being certified medically fit as per Mine Health and Safety Act 29/1996.
- **Remuneration** will be based on a competitive all-inclusive flexible package.
- **Employment Equity targets** will be considered when appointing potential candidates.
- **People living with disabilities** are encouraged to apply.

Interested applicants are requested to submit their CV's with certified copies of qualifications.

- Apply via our Career website only:
<https://assmang.ci.hr>

- Please be advised that short listed candidates will be required to authenticate information provided in CV's.
- Late applications will not be accepted
- Internal candidates should clearly indicate their company number on their applications/CV.
- If you have not been contacted within 21 days after the closing date, please consider your application to be unsuccessful. Correspondence will only be limited to shortlisted candidates.
- Assmang Pty Limited reserves the right not to appoint.

POPIA DISCLAIMER:

By submitting your application, you agree:

- To the processing of your personal information and sharing it with third parties for verifications.
- To you exercising of your rights provided for by POPIA.
- To BRMO keeping your personal information confidential.

FRAUD ALERT:

Black Rock Mine Operations subscribes to ethical recruitment processes:

- > **Black Rock Mine Operations will never ask for money in exchange of any application, medical assessment, and interview or to be appointed.**
- > **Black Rock Mine Operations will never display personal contact details or cell phone number of individual recruiters on the advert as a form of communication or job application**